## PCTOWNHOME - PARK AVENUE UNIT 253

## **COMPUTER GUIDELINES**

In order to more effectively use this ProPentium Dell Computer & peripherals, please be aware of the following operational issues:

- 1) <u>High-Speed Internet is provided</u> via the wall outlet behind the computer. Since there is only one connection, an Ethernet cable attached to this outlet can either be for 1) the computer or 2) a laptop. Please check the Ethernet connection for your preference. An extra long cable is provided for a laptop connection and it's easiest to change the cable connection to the computer or laptop at the wall outlet.
- 2) When turning the computer on and if Scandisk appears, type x to "Exit" from this function and more quickly start the computer. However, every once in a while, it is advisable to fully run Scandisk.
- 3) The computer will not automatically turn off after you select "Shut Down." Therefore, after the Windows 98 screen appears that says "Windows shutting down" on the bottom of the screen (about 1-2 minutes), please turn off the computer manually.
- 4) Please do not modify the computer settings or remove any programs or files.
- 5) To create any documents or files, please do so under "My Documents". However, please be sure to remove them before you leave, especially if they are personal.
- 6) If you are **DOWNLOAD FILES**, please do not open any files from anyone who you do not know or if you suspect may contain a virus.
- 7) If you are using the CD/RW to burn files, it will work best at the lower speeds, especially if you are saving audio files.
- 8) Please turn off the computer when it's not being used.
- 9) If you are experiencing any problems, please let us know at <u>condo@schottco.com</u>.
- 10) **NOTE**: We try to assure that the DSL is operable. However, the computer and peripherals are viewed as bonus items, and though we make periodic efforts to be sure they work, we do not provide computer help and cannot guarantee

these items from possible damage from a prior user or simply a malfunction. Also, we do not guarantee office supplies and ink for the all-in-one, however, such items can be picked up at the supermarket (24x7) or a drug store, both across from the complex. Instruction manuals for some of the hardware components can be found in a drawer under the counter.